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## OFFICE OF THE BURDWAN MUNICIPALITY

G.T.Road, P.O. & Dist. - Burdwan. West Bengal, India – 713101.

Ph: - +91 0342-2662518/2664121/2662777. Fax: - +91 0342-2560717.

Email: burdwanmunicipality@gmail.com / Website: www.burdwanmunicipality.gov.in

Memo No: - 760/SWM/XIX-II

NIQ No - 18 of 2022 - 23

Dated: - 16 /09/2022

Burdwan Municipality here by invites sealed quotation from reputed Vendors / Supplier for supply of as per following list:

**Tendering Schedules:-**

1) Last Date & Time of Submission of Quotation

2) Opening of Quotation

3) Place of Submission of Quotation

23/09/2022, 02.00 PM 23/09/2022, 03.00 PM

S.W.M. Department, Burdwan Municipality.

## Description of Item: -

SL. NO	Name of Item	Quantity	Rate
1.	Leaflet (A5, 70gsm Paper)	50,000 pieces	Including all taxes.
2.	Banner (8'x4')	70 Pieces	Including all taxes.

## Terms and Conditions: -

- 1. One representative of each vendor may attend the opening the sealed quotations.
- 2. Quotation can visit this office in any working day during working hours to inspect the records.
- 3. Quotationer should submit the following along with the quotation for technical evaluation.
  - a) Copy of Trade License, PAN Card.
  - b) Bidder / Quotationer are requested to quote their rates (Item wise) including all Taxes.
- **4.** The authority also reserves the right to accept or reject any or the entire quotation papers without showing any reason whatsoever.
- 5. For details visit www.burdwanmunicipality.gov.in

Dated: -

Memo No: -

## Copy forwarded for information: -

- 1. Vice Chairman, Burdwan Municipality.
- 2. Member of Purchase committee, Burdwan Municipality.
- 3. M.C.I.C. (SWM), Burdwan Municipality.
- 4. Executive Officer, Burdwan Municipality.
- 5. Finance Officer, Burdwan Municipality.
- 6. Health Officer, Burdwan Municipality.
- 7. Secretary, Burdwan Municipality.
- 8. Accountant, Burdwan Municipality.
- 9. S.I. & Nodal (S.W.M), Burdwan Municipality.
- 10. Notice Board and Official Website, Burdwan Municipality.

Chairman Burdwan Municipality

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